

TAK NGA SECONDARY SCHOOL

18, Tat Chee Avenue, Yau Yat Chuen, Kowloon, Hong Kong Tel. 2380 3788 / 2381 4483

20th October 2023

Dear Principal,

School Information Day

I would like to invite you, your students and their parents, as well as your teaching staff, to our School Information Day on Saturday 2^{nd} December 2023 (1:45 pm - 3:50 pm).

We sincerely hope that your students will get to know more about our school through participating in the coming event.

The programme of the School Information Day is as follows:

- Welcoming Address
- School Vision and Mission
- Learning and Teaching
- English activities
- Student Formation
- Pastoral care
- Life-wide Learning activities
- Discretionary Places Application Procedures
- Answering enquiries

I would be very grateful if you could show support for this activity by making it known to your teaching staff and the parents of your students.

Enclosed please find the poster of the School Information Day, our School Profile and PTA Newsletter for your reference. Registration is made available online www.taknga.edu.hk.

Thank you for your attention and support.

Yours faithfully,

Cheung Ka Wai (Ms)

Principal